

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: CR/344/02/20

BOX 1

DIRECTORATE: Corporate Resources

DATE: 11 February 2020

Contact Name: Jonathan Goodrum

Tel. No: 01302 736709

Subject Matter: Executive Appointments to Outside Bodies: Yorkshire Wildlife Park Consultative Committee

BOX 2

DECISION TAKEN

To approve the appointment of a representative of Doncaster Council to the outside body listed below with immediate effect (term of office runs until May 2021):

Yorkshire Wildlife Park Consultative Committee

Councillor Majid Khan (Bessacarr Ward)
(Replaces Councillor Neil Gethin)

BOX 3

REASON FOR THE DECISION

To ensure that the Council's interests are sufficiently represented through its appointments to these bodies.

Such appointments help to ensure that the Council's views are represented to local and national groups and, where the representative has voting rights, that the Council is involved in any decisions that may affect the people of the Borough.

Yorkshire Wildlife Park Consultative Committee

Following the recent resignation of Councillor Neil Gethin from the Yorkshire Wildlife Park Consultative Committee, there is a need to appoint a Member representative to fill the vacancy for one Ward Councillor from the Bessacarr Ward on the Committee.

BOX 4**ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

To not appoint a Bessacarr Ward Councillor as a Council representative on the Yorkshire Wildlife Park Consultative Committee. The option not to make this appointment would mean a loss of opportunity for the Council in lobbying, decision making, representing the Council's views and influencing future policy and would fail to ensure that all relevant Wards are represented on the Consultative Committee.

BOX 5**LEGAL IMPLICATIONS**

Members/Officers of the Council are appointed to outside bodies in different capacities. The bodies range from incorporated bodies to Associations, Schemes and Statutory Bodies. The nature of the organisation and its constitution and nature of the appointment will affect any personal liabilities of the Members/Officers.

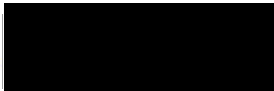
Members/Officers may be appointed to a body to represent the Council with voting rights or as observers. The nature of appointment will be specified in the Articles/Constitution of the organisation. In some cases, Members/Officers may be appointed as Directors or Trustees in which case they are obliged to act in the interests of the charity or company and are personally liable in the event of any breach of their duties. Where Members/Officers are appointed to Outside Bodies as Directors or Trustees or where they are expected to carry out a management function for the Outside Body, they should seek legal advice as to their duties and responsibilities and any personal liability which may accrue.

Name: H Potts Signature: H Potts Date: 11 February 2020

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6**FINANCIAL IMPLICATIONS:**

There are no financial implications associated with this appointment.

Name: Matthew Smith Signature:  Date: 10 February 2020

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7**OTHER RELEVANT IMPLICATIONS**

There are no other relevant implications.

Name: Jonathan Goodrum Signature: 

Date: 11 February 2020

(Report author)

BOX 8

EQUALITY IMPLICATIONS: (To be completed by the author).

There are no specific equality implications arising from this decision.

Name: Jonathan Goodrum Signature: 

Date: 11 February 2020

BOX 9

RISK IMPLICATIONS: (To be completed by the author)

Appointees to outside bodies will need to act strategically and ensure issues of significance are effectively reported back to the Authority where appropriate.

It is important that representatives appointed to Outside Bodies are clear of their roles and responsibilities. A particular risk exists where representatives may act beyond their powers or potentially commit the Council to unauthorised actions or expenditure. To mitigate this risk training is provided for all individuals appointed to outside bodies to raise awareness and provide clarity and understanding of their roles. In addition, the Council may also provide indemnity insurance for individuals against personal liability, provided they act reasonably, and where this is not provided by the relevant partner organisation.

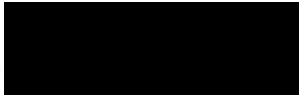
BOX 10**CONSULTATION**

Consultation on this Executive appointment has taken place with Mayor Ros Jones and Deputy Mayor Councillor Glyn Jones, who support the proposed appointment, and with the prospective representative.

This decision has been taken by the Monitoring Officer (Assistant Director Legal and Democratic Services) under the delegated authority granted to him by the Mayor on 16th May 2019 to agree any in-year changes to Executive appointments to outside bodies.

BOX 11
INFORMATION NOT FOR PUBLICATION

It is in the public's interest to be aware of this decision record under the Freedom of Information Act 2000, therefore this decision will be published in full, redacting only signatures.



Name: A Sidney Signature

Date: 12 February 2020

Signature of FOI Lead Officer for service area where ODR originates

BOX 12
BACKGROUND PAPERS

Please confirm if any Background Papers are included with this ODR ~~YES~~/NO

(If YES please list and submit these with this form)

**BOX 13
AUTHORISATION**

Name: Scott Fawcus **Signature:**  **Date:** 12 February 2020

Assistant Director of Legal & Democratic Services

Does this decision require authorisation by the Chief Financial Officer or other Officer

~~YES~~/NO

If yes please authorise below:

Name: _____ **Signature:** _____ **Date:** _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

Name: Mayor Ros Jones **Signature:**  **Date:** 12 February 2020

Designation: Mayor of Doncaster

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest ~~YES~~/NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.